



# Georgia Food Industry Education Foundation Food Safety Training Course Reimbursement Request Form

The Georgia Food industry Education Foundation (GFIEF) is proud to offer members of the Georgia Food Industry Association (GFIA) reimbursement for completing food safety training classes.

## **To Receive Reimbursement**

1. Your employee(s) must complete & pass the CFPM training course (both online and live training courses qualify).
2. Complete the form below, **along with a copy of your completion certificate(s) and return to GFIEF.**
3. Reimbursement requests must be submitted within 45 days of completing the training.

## **For Companies Applying for Reimbursement for Multiple Employees**

If multiple employees from the same company are applying for reimbursement, one form may be completed by the company contact, but copies of completion certificates must be provided for each employee.

## **Reimbursement Allotments**

The maximum amount of reimbursement that can be issued to one company for all of the GFIEF's training reimbursement programs is \$1500 per year.

**Reimbursement checks will be written to the company, not individual participants.  
Checks will be mailed to the Company Contact provided below.**

Company Contact: _____	Title: _____
Company: _____	
Address: _____	
City / State / Zip _____	
Phone: _____	Email: _____
# of applicants for reimbursement: _____ @ \$25 each = _____ <i>(a copy of the completion certificate must be included for each applicant)</i>	

### **Return Completed Forms To:**

Georgia Food Industry Education Foundation (GFIEF)  
Training Course Reimbursement  
1260 Winchester Parkway, Suite 110  
Smyrna, GA 30080

**Questions: 770-438-7744**