



FY 2016 Quarterly WIC Vendor Advisory Forum

December 8, 2015

Office of Vendor Management



We Protect Lives.

AUTHORIZATION UPDATE

Current Authorized Vendor Locations = 1,431

FFY 2015

- Total # of Applications Received: 110**
- Total # of Authorizations: 33**

FFY 2016 - Current Application Period (10/1/15 – 12/31/15)

- Total # of Applications Received: 31**
- Total # of Authorizations: 21**

RE-AUTHORIZATION of THREE YEAR AGREEMENT HOLDERS

WHO DOES THIS IMPACT?



- ~ **Vendors Under Contract With 2+ Locations (Corporate)**
- ~ **Approximately 1,280 Vendor Locations**
- ~ **Current Agreements Expire September 30, 2016**
- ~ **New Agreement period: 10/1/2016 – 9/30/2019**

RE-AUTHORIZATION PROCESS

Notification/Reminder:

- **January/February 2016**

Required document submission:

- Vendor Application (1 only)
- Corporate Attachment (1 for each store location under the agreement)
- RD 1062 – GDOR Disclosure Authorization Form (1 for each location)
- Sales Tax Certificate (1 for each location)
- Corporate Information Form
- W-9
- Food Sales License and SNAP permit (1 for each location)
- Copy of lease, deed or Bill of Sale
- ACH (Automatic Clearing House) Application

RE-AUTHORIZATION PROCESS

Training

A representative of a corporate vendor, with multiple store locations, must initially complete the authorized training session and receive a passing score of eighty (80) points or higher.

Vendor Handbook p. 21

RE-AUTHORIZATION PROCESS

Internal Store Training

After completing and passing the training session, a 3 year agreement holder is expected to conduct authorization training for ***all*** locations to be included in the new agreement:

- **existing authorized stores at the time of re-application**
- **newly proposed, unauthorized store locations**

Minimum Training Requirements:

the representative must ensure that all training topics are provided to a management representative in each store location to be authorized under the agreement

QUARTERLY NEWSLETTER

Georgia WIC Program

VENDOR MAIL | Vendor Updates

Now accepting vendor applications
until December 31, 2015!



The application submission period is now open. Visit the program website <http://dph.georgia.gov/vendor-information> to review the selection criteria and retrieve required documentation to

adequately complete an application. To avoid delays, please ensure all submitted documentation is complete and accurate.

Effective November 15, 2015 the following application submission periods will apply:

March 1st to May 31st and **October 1st to December 31st**

Next Vendor Advisory Forum: December 8, 2015



The Quarterly Vendor Advisory Forum is scheduled for December 8, 2015 in the Bohan Auditorium located at DeKalb County Board of Health, 445 Winn Way, Decatur, Georgia 30030.

A phone conference option will be available. The conference call in number will be provided to all vendors prior to the forum.



Office of Vendor
Management

November 2015

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<http://dph.georgia.gov/vendor-information>

We Protect Lives.

Vendor Relations Team

Velma Chambers - Vendor Relations and Administration Mgr.

- **Geneise Graham - Vendor Relations & Compliance Specialist**
- **Rolandria Boyce - Vendor Relations & Compliance Specialist**
- **Victoria Bernhardt - Vendor Relations & Compliance Specialist**
- **Edwardo Hebbert - Vendor Relations & Compliance Specialist**
- **Natalie Bennett - Training & Support Coordinator**
- **Olivene McGregor - Vendor Admin Coordinator**

QUESTIONS

